

# PASSPORT CHECKLIST

\*This checklist is for a basic passport request. If you are bringing a minor child, have a name change, a lost passport, etc. please visit [travel.state.gov](https://travel.state.gov) to find exactly what documents you need to bring to your appointment.

## **Please bring to your appointment:**

- Completed DS-11 Passport Application
- Certified birth certificate (this does get sent to the passport agency and will be mailed back once verified)
- **Copy** of birth certificate (front and back if applicable on same page)
- Driver's license or state issued ID (if out of state driver's license, a second form of ID will be required.)
- **Copy** of ID (front and back on same page)
- Passport photo (we do not take photos at Kuna Library)
- Old passport (if applicable)
- Separate check or money order for each passport application to: U.S. Department of State

## Passport Fees

	Book
Adults (age 16 & over)	\$110.00
Minors (under age 16)	\$80.00

	Card
Adults (age 16 & over)	\$30.00
Minors (under age 16)	\$15.00

	Optional Service Fee
Expedite Processing	\$60.00
Overnight Delivery Return	\$17.56

- Separate payment for each passport application to: Kuna Library District for \$35.00  
\*The Kuna Library District will accept credit cards, check, money order or cash

For assistance please call Kuna Library at 208-922-1025 or  
<https://travel.state.gov/content/travel.html>

**If you are more than 15 minutes late to your appointment, you will need to reschedule.**